

# Cash Deposit Form

## EDHS Boys Basketball Boosters, Inc.

**Procedure:** Fill out form at end of day. Use separate form for each event, collection time or type (i.e. use separate form for snack-shack & merchandise). Give form, cash box & cash to Treasurer or authorized executive Board Member for deposit. Leave \$50 change (\$5's and \$1's only) in cash box.

Cash Collected For: \_\_\_\_\_

Date: \_\_\_\_\_

BILL		COUNT	AMOUNT
\$1	X	=	
\$5	X	=	
\$10	X	=	
\$20	X	=	
\$50	X	=	
\$100	X	=	
		TOTAL:	

Counted by: \_\_\_\_\_

Verified by: \_\_\_\_\_

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 Deposited by: \_\_\_\_\_

(Board Member)

Date: \_\_\_\_\_